

Job Opportunities

Supplier Quality Engineer, Advanced Instruments, Norwood, MA

Advanced Instruments is seeking a Supplier Quality Engineer to provide leadership to the organization in the areas of Supplier Quality, Supply Chain Management, and Operations support so that Suppliers are managed as effectively as possible to minimize the impact on the business.



Essential Functions

1. Work effectively with colleagues in cross-functional or departmental team projects.
2. Work with Receiving Inspection personnel within Advanced Instruments to manage Supplier issues.
3. Monitor product quality levels via review of non-conforming reports, CAPAs and Customer Complaint records and drive learnings/opportunities for improvement back into the Supply Chain.
4. Lead the identification and elimination of risks that could impact the achievement of first time quality.
5. Perform Supplier performance reviews and maintain Supplier Scorecards.
6. Plan and execute product and process related Supplier audits, drive preventative actions at the supplier's facility and minimize Supplier escapes.
7. Performs analysis of reports and production data to identify trends and recommend updates or changes to quality standards and procedures when necessary.
8. Perform risk assessment activities to identify product quality or compliance risks and lead efforts to mitigate those risks through Component Qualification and Process Validation.
9. Lead Quality Improvement projects as required to support business deliverables.

Experience Requirements

1. 2-4 years of Medical Device or regulated industry experience.
2. Working knowledge of Quality System Regulation (QSR 21 CFR 820), and ISO 13485.
3. Experienced auditing to ISO13485 and QSR 21 CFR 820 Quality standards.
4. Demonstrated ability to work independently and effectively manage multiple priorities.
5. Strong organizational, written and verbal communication skills.

Education Requirements

1. Bachelor's degree in Science or Engineering.
2. Trained Lead Auditor, preferably to ISO13485:2016.

Physical Requirements and Working Conditions

1. Typical office environment with flexibility for travel to Suppliers as required to support the business.
2. Must be able to use basic office equipment: computer, printer, copier, telephone, etc.
3. Must be able to remain stationary for long periods of time.
4. Must be capable of communicating with stakeholders through various means.

5. It's estimated that this role would have a max of 20% travel associated with it.

To apply

Email Ryan Jennings: ryanj@acompanies.com

NOTE: Nothing in this job description restricts management's right to assign or reassign duties and responsibilities to this job at any time.